



- Students who have been unwell between one and five days should complete this note and return the top copy to their Tutor/Supervisor.
- You should retain the other copy.
- The note will be retained by your Faculty Office.
- If you are unwell for more than five days you must consult a doctor and ask the doctor to send a medical certificate to your Tutor/Supervisor, a copy of which should be passed on to your Faculty Office.

Full Name

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Local Address

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Course and Year

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Department

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Name of Tutor or Supervisor

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Period of Sickness (please give exact dates)

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Brief Details of Sickness

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